

Job Description – Staff Accountant

Founded in 2006, Boatman Gillmore PLLC is on a mission to transform the perception of the accounting profession. The firm provides business advisory and certified public accounting services to support the growth of private closely held businesses with offices in Charlotte and the Lake Norman Region.

Unlike other CPA firms, Boatsman Gillmore PLLC has a unique client service model designed to improve businesses through practical strategies to increase revenue, reduce expense, improve cash flow and avoid risk. Its client commitment is to always strive to provide more value than fees.

The firm is looking for new associates that want to be the best in their chosen field of expertise. The firm wants impact players. An impact player is someone that can fulfill on the promises made to our clients while always improving the processes to do it. The ideal new associate also shares our commitment to positively impact our families, our team, and the communities we serve.

Are you an impact player?

Essential Functions

- Become familiar with the firm's policies and procedures.
- Effectively communicate with clients to receive information necessary to complete the engagement with a minimum of disruption to client.
- Understands the rules, regulations, and Code of Professional Conduct of the AICPA
- Attend and participate in professional education including in-house industry group meetings and participates in professionally sponsored training sessions.
- Progress professionally by working toward passing the CPA exam as soon as possible.
- Use the firm's software programs to automate the process from trial balance, financial statement, and the tax return. This may include using technology to link client's software with the firm's
- Reconcile client records to trial balance, which may include analytical procedures, and performs schedule computations of prepaids, accruals, property, and equipment, and calculates depreciation expense.
- Perform other accounting, auditing, tax, and consulting duties as needed in engagements and as assigned by supervisory personnel.
- May be required to perform all phases of an engagement, including report writing and tax return preparation.
- Read industry-specific journals.
- May train other staff accountants.
- Involve self in industry-specific group meetings.

Required Experience

- Bachelor's degree in accounting or Master's degree in accounting
- Minimum 40 hours of CPE required each year
- Either hold a current and valid certified public accountant's license or work toward obtaining license by taking and passing the state CPA exam.
- Proficiency in use of computers, spreadsheet software programs, and calculators.
- Well-rounded knowledge of accounting principles and personal income taxes.
- Exceptional communication and management skills
- Dedication to client service

Send your resume to careers@boatsmangillmore.com.

Make an impact.
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